

## **Resources & Services Provided to Regional Campuses** (Faculty, Staff, and Students)

## Facilitate a College Life Skills Workshop:

- Topics include but not limited to:
  - Integrity & Ethics Academic Integrity, Reputation Building, Employability Skills
  - Professionalism Email Etiquette, Facebook Etiquette, Classroom Etiquette, Perception & Image
  - Conflict Management & Conflict Resolution Successfully Handling Group Dynamics, Problem Solving, Decision Making
- These and other topics can also be presented to Student Organizations
- IED can travel to Regional Campuses, the Rosen Campus, and the UCF Medical School
- Visit the IED website under the workshop section to request a classroom visit

## **One-on-One Coaching Sessions:**

- UCF faculty and staff can encourage and/or mandate a student to complete a one-on-one coaching session with a representative from the IED office
- Coaching session topics can be centered on a particular situation a UCF Knight is currently facing. Examples include the following:
  - A student has sent an inappropriate email containing disrespectful language and/or is lacking a sense of professionalism
  - ◆ A student is having a difficult time making a academic and/or personal life decision
  - $\clubsuit$  A student has demonstrated an inability to handle anger in regards to critical feedback
  - Students have been assigned a group project and assistance is needed in handling group dynamics for successful completion of the assignment
- One-on-one coaching sessions can be tailored toward ethical decision-making, email/classroom etiquette, conflict management, group dynamics, problem solving, and/or anger management
- Documentation can be provided regarding successful completion of a coaching session but for confidentiality reasons, details of the session cannot be released
- One-on-one appointment can be scheduled by calling the IED office
- IED will travel to a Regional Campus, the Rosen Campus and the UCF Medical School to conduct an one-on-one coaching session

## **Contact Information:**

Director:	Jennifer Wright ( <u>Jennifer.Wright@ucf.edu</u> )
<b>Office Location:</b>	Ferrell Commons Room 142
<b>Office Phone:</b>	407-823-3477
Office Web-Site:	http://www.ied.sdes.ucf.edu

Office of Student Rights and Responsibilities Division of Student Development and Enrollment Services Funding Assistance from the Student Government Association

