# ALL THINGS ACADEMIC INTEGRITY

#### Students, have you ever thought...

- what is considered academic misconduct?
- what are the consequences of academic misconduct?
- when can I collaborate on coursework and when can I not?
- how do I protect my work from another student using it as their own?
- what happens next if I am found in-violation of academic misconduct?
- what websites can I go to for help with my coursework and which ones should I avoid?

#### Faculty, have you ever thought...

- what language is needed in a course syllabus to promote academic integrity?
- do I have appropriate course consequences for academic misconduct?
- how I properly interpret a turn-it-in report?
- do I need to define collaboration in my syllabus?

## Contact us for answers to these questions & others regarding academic integrity.

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## **UCF** Creed

## Integrity

I will practice and defend academic and personal honesty.

## Scholarship

I will cherish and honor learning as a fundamental purpose of my membership in the UCF community.

## Community

I will promote an open and supportive campus environment by respecting the rights and contributions of every individual.

## Creativity

I will use my talents to enrich the human experience.

#### Excellence

I will strive towards the highest standards of performance in any endeavor I undertake.



# OFFICE OF INTEGRITY AND ETHICAL DEVELOPMENT

Our programs and services are designed to promote academic integrity and prevent academic misconduct. In addition, we provide coaching sessions, workshops, and presentations in the areas of ethical decision making, personal accountability, and professionalism.

Our resources are available to all students (undergraduate, graduate), faculty and staff.

Ferrell Commons 142 407-823-3477 www.ied.sdes.ucf.edu

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# INTEGRITY AND ETHICAL DEVELOPMENT SERVICES

#### FOR STUDENTS:

- College Life Skills Workshop Series offered in Spring, Summer, and Fall focused around topics of Academic Integrity, Ethics, and Professionalism.
- Available to present/facilitate a workshop at a student organization meeting, fraternity or sorority chapter meeting, and/ or a leadership team meeting.
- Educational sanctioning office for students found in-violation of academic misconduct.
- Coaching sessions on navigating the traps of academic misconduct and how to handle situations where ethical decisions need to be made.

#### FOR FACULTY/STAFF:

- Guest Speaker in Your Class-Don't Cancel Class —
   Call Us! We are able to speak to students in your
   class about email etiquette, how to ask for a letter
   of recommendation, demonstrating academic
   integrity, classroom etiquette, or we can
   customize a workshop for your course.
- Assistance with Turn-It-In access and interpretation of reports.
- Available to travel to a UCF Regional Campus, the UCF Medical School, and the Rosen College of Hospitality Management.

# WHAT IS THE OFFICE OF INTEGRITY AND ETHICAL DEVELOPMENT?

We take great pride in our pursuit of developing programs and services designed to promote academic integrity and raise awareness about academic misconduct. In addition, we focus efforts in areas associated with ethical decision making, personal accountability, and professionalism. Whether through presentations to a class on topics such as academic integrity or reputation building, assisting a student organization in holding members accountable, or providing educational support to those student found in-violation of academic misconduct, we want to provide students with the college life skills for necessary for academic and personal success. Students can find themselves in situations where their next decision could jeopardize their standing with the University. We are here to support all UCF students (undergraduate and graduate) navigate their college experience through demonstrating the tenets of the UCF Creed and staying true to their own value system. We are here to support faculty and staff in

promoting integrity in their work with UCF

students inside and outside the classroom.

# INTEGRITY AND ETHICAL DEVELOPMENT SPECIALIZATION

Our goals are to promote an environment of academic integrity, assist students in navigating ethical dilemmas, and prepare students for the professional (real) world. We do this through presenting workshops and conducting individual coaching sessions on topics facing today's UCF student.

These topics include but are not limited to:

- Academic Integrity
- Email and Social Media Etiquette
- How to Ask For a Letter of Recommendation
- Can Sites Like Quizlet and Apps Like GroupMe Get Me in Trouble?
- It's OK to Get a Zero
- Developing a Personal Values
   System
- Ethical Decision Making
- Consequences of Academic Misconduct
- Handling Academic Pressures