

## Services Provided to UCF Student Organizations

### Workshops & Seminars – Retreats & Trainings

- Ability to provide guidance to student organizations in developing a positive working atmosphere for meetings and retreats
- Guest speaker at a student organization function, membership meeting, training sessions on topics such as productive team work, communication etiquette, professionalism 101, goal setting, and conflict resolution
- Ability to assist during training sessions of new officers to a student organization, peer mentoring programs, and for leaders of committees
- Visit the IED website ([www.ied.sdes.ucf.edu](http://www.ied.sdes.ucf.edu)) and request a workshop for the semester

### College Life Skill Workshop Series – Conflict, Integrity & Ethics & Professionalism

- Require new members and leadership team members to attend one workshop during a given semester
- Conflict Management Track – Peaceful Living, Cyber Bullying, Thinking Before Speaking, Generational Difference
- Integrity & Ethics – UCF Creed, Academic Integrity, Civility, Perfectionism
- Professional Etiquette – Facebook, Classroom, Campus, and Email
- Attendance is taken at each workshop and attendance rosters can be sent to a designated student organization representative

### Mediation Sessions

- Assisting student organizations and leadership teams in resolving issues which are restricting the organizations or individuals from moving forward, accomplishing goals, and obtaining success
- A great opportunity for open dialogue with support from co-mediators (neutral 3<sup>rd</sup> parties)
- Executive boards, leadership teams, student organizations, and committees, would benefit from services associated with respective communication, creating an atmosphere of positivity, and team building

### Mediation Training – Professional Development

- Complete a two-day training and become more knowledgeable on conflict management, how to avoid conflict in relationships/workplace, and develop skills on the art of effective communication
- Great opportunity for students in leadership positions to become a campus leader known for effective listening, ability to problem solve, and skilled at handling group dynamics
- Great line on the resume to demonstrate to future employers you have working knowledge of conflict analysis and prevention, creative problem solving, and skills associated with conflict resolution
- Two-day training sessions are scheduled frequently throughout the semester and are free to enrolled UCF students (undergraduate and graduate)

### Contact Information:

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